



CITY OF GLADSTONE RESERVATION APPLICATION

<input type="checkbox"/> KIDS KINGDOM PAVILION	<input type="checkbox"/> BIG PAVILION	<input type="checkbox"/> GAZEBO
<input type="checkbox"/> BEACH HOUSE	<input type="checkbox"/> SKI CHALET (SPORTS PARK)	<input type="checkbox"/> BAYSHORE BALL FIELD

DATE(S) OF REQUESTED RESERVATION:

_____/_____/_____
Day of Week: Month Day Year ☐ Full Day Time: From ____ To ____ ☐ Grad. Wkd.

NAME OF INDIVIDUAL, ORGANIZATION, OR GROUP REQUESTING RESERVATION:

NAME: _____ PHONE # _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PURPOSE OF THE EVENT: (i.e. wedding, reception, family reunion, company picnic, etc.)

APPROXIMATE # OF PEOPLE EXPECTED TO ATTEND: _____

IMPORTANT: EACH ORGANIZATION/GROUP IS REQUIRED TO CLEAN UP ALL TRASH/ LITTER AT THE CONCLUSION OF YOUR ACTIVITY. BY SIGNING THIS AGREEMENT, YOU AGREE TO CLEAN UP AFTER YOUR ACTIVITY AND REPORT ANY DAMAGE TO THE RECREATION DEPARTMENT AT 906-428-9222.

EMERGENCIES DIAL: 911 NON-LIFE-THREATENING EMERGENCIES: CALL DIRECTOR AT 906-399-8902.

RESERVATION FEES (CHECK APPLICABLE BOX):

<u>FACILITY</u>	<u>RESIDENT</u>	<u>NON-RESIDENT</u>
KIDS KINGDOM PAVILION	<input type="checkbox"/> \$50	<input type="checkbox"/> \$80
BIG PAVILION	<input type="checkbox"/> \$80	<input type="checkbox"/> \$120
BEACH HOUSE	<input type="checkbox"/> \$70	<input type="checkbox"/> \$120
GAZEBO	<input type="checkbox"/> \$25	<input type="checkbox"/> \$40
SKI CHALET (SPORTS PARK)	*WEEKEND SECURITY DEPOSIT REQUIRED \$250	*WEEKDAY SECURITY DEPOSIT REQUIRED \$100
MON-THURS	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150
FRI, SAT, SUN (1 DAY)	<input type="checkbox"/> \$400	<input type="checkbox"/> \$500
FRI, SAT, SUN (2 DAYS)	<input type="checkbox"/> \$700	<input type="checkbox"/> \$800
BAYSHORE BALL FIELD		
SOFTBALL/BASEBALL PER DAY	<input type="checkbox"/> \$225 _____ # DAYS \$ _____ TOTAL	
FOOTBALL SEASON	<input type="checkbox"/> \$100	
SNACK SHACK (SPORTS PARK)	<input type="checkbox"/> \$100/DAY # _____ DAYS	* \$500 SECURITY DEPOSIT REQUIRED

I (WE) THE UNDERSIGNED HAVE READ AND UNDERSTAND THE PROCEDURES AND POLICIES FOR THE RESERVATION AND USE OF THE FACILITIES IN THE CITY OF GLADSTONE AND AGREE TO ABIDE BY THE POLICIES AND PROCEDURES AND ALL OTHER LOCAL AND STATE LAWS AND ORDINANCES.

SIGNATURE

DATE

SKI CHALET (SPORTS PARK) RENTAL INFORMATION

RENTAL REQUIRES LIABILITY INSURANCE (CERTIFICATION OF INSURANCE MINIMUM COVERAGE \$300,000 SINGLE, \$500,000 COMBINED AND \$50,000 PROPERTY DAMAGE, THE CITY OF GLADSTONE SHALL BE NAMED AS "ADDITIONAL INSURED" UPON THE CERTIFICATE)

SECURITY DEPOSIT IS REQUIRED WITHIN **30 DAYS** AFTER MAKING RESERVATION, **NON-REFUNDABLE IF CANCELLED**, DEPOSIT WILL BE REFUNDED UPON A SATISFACTORY INSPECTION AFTER EVENT. **FULL RESERVATION AMOUNT IS REQUIRED 2 WEEKS PRIOR TO EVENT.**

***PLEASE PAY FOR FACILITIES AT CITY HALL LOCATED AT: 1100 DELTA AVE. GLADSTONE, MI 49837.**
POLICIES AND PROCEDURES ARE LOCATED AT WWW.GLADSTONEMI.ORG